



OFFICE OF REGISTRATION & RECORDS

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TTY & VOICE RELAY 711

EARLY COLLEGE

Fall Spring Year: _____

**Parent/Guardian Consent Form
for High School Students**

Parent/Guardian of an Early College Student

I give my consent for my child to be enrolled at Ocean County College (OCC) as an Early College student for the term(s) noted above; to include all dual enrollment courses at the high school, at an OCC campus or online. **I accept the financial obligation of \$114 per credit, plus any additional course or book fees (if applicable) for each course my child may take at their high school or technical school.** Total per course credits can vary depending on course and can include 2, 3, 4, 5, or 6 credits. Courses taught by OCC faculty, either on campus or online, will be subject to the same per-credit rate, plus any additional course fees that may be attached to those courses. These courses will also be subject to the College [refund policy](#). I understand that my child's progress will not be monitored by the College unless they are pursuing an associate degree through an OCC College Academy high school. I am aware that my child will have access to all student services offered to the traditional college student. I understand that my child is enrolling in an environment where they may be exposed to a more diverse curriculum and culture.

Finally, I understand and agree with the information contained in the student section below.

Early College Student Agreement

I understand Ocean County College's policy and federal law, as referenced in its existing form, will not provide my education records to third parties, except in certain specified circumstances. Notwithstanding this acknowledgment, I choose to waive my privacy rights so that information from my education records may be released to my parents/guardians. I also authorize Ocean County College to furnish my high school any and all information pertaining to my academic record while I am enrolled as an Early College student at Ocean County College. I hereby release Ocean County College from any liability or damage that may result from furnishing the information requested.

Student's name _____ OCC ID# _____

Student's signature _____

Parent or guardian's name _____

I understand that as an Early College student, I must comply with all College policies including requirements for attendance, class, and campus behavior.

I understand that dual enrollment students do not qualify for college financial aid. Unless a third-party payment has been authorized, all costs for OCC courses are the responsibility of the student and parent/guardian. The cost for courses taught by an approved high school teacher will be \$114 per credit for each course taken at the high school or technical school. Courses taught by OCC faculty, either on campus or online, will be \$114 per credit, plus any additional course fees attached to that course and subject to the College refund policy. Additionally, the cost of books/materials (if necessary) and transportation to and from OCC (if required) is my responsibility.

I understand that non-attendance in a course for which I am registered will not remove my charges. I am aware that I must complete a [drop/withdrawal form](#) if I wish to leave the class. Any disputes regarding charges due to a drop/withdrawal fall under the [refund policy](#) of the College and will require the submission of a tuition refund appeal. Should I decide to drop or withdraw from a class, I must notify my high school counselor immediately if the course was taken for Early College credit.

I am aware that to request the transfer of credit, I need to order and pay for an official transcript through the [National Student Clearinghouse](#). I understand I can request the transcript be sent electronically, or via paper through the mail, to the college/university I choose. It is up to the receiving college/university to determine the course(s) transferability.

By signing below, I acknowledge the above release of my academic records to my high school.

Student's signature _____ Date: _____

Billing Access for Parents/Guardians

To access billing and payment options, your student will need to set up payment proxy access for you. Once your student has authorized access, you will have access to self-service to make payments via [NelNet](#).

Parent or guardian's signature _____ Date: _____

Please return completed form to earlycollege@ocean.edu